Application to Change: School, Major and/or Advisor

Please be sure to carefully read the instructions below.

**Instructions:**

1. You may use this form to change your School, Major, and/or Advisor or any combination of the three options.
2. **Attach a statement** on your interest and goals for the major you are requesting.
3. Complete the Student Section below and bring this form along with your **unofficial transcript** to the department that offers the major you wish to change to. **Petitions will NOT be reviewed without all required documentation.** See below for departmental contact information.

**PLEASE NOTE** – Individual departments may have additional requirements, deadlines, and/or forms, and submission procedures.

- The **Allied Health Sciences** (AHS) major has additional requirements, and submission procedure. For specific information on these requirements, students requesting the AHS major must go to: www.alliedhealth.uconn.edu > admissions > allied health sciences major > continuing students. Submission of all petition documentation must be submitted to the AHS department when requesting Departmental Approval.
- The **Nutritional Sciences** (NUSC) major also has additional requirements that can be found at: www.cag.uconn.edu/nutsci/nutsci/ > Undergraduate Programs.

4. After obtaining departmental signature, bring this form, your statement, and your unofficial transcript to the CANR Office of Academic Programs (Young 206) for Dean’s Approval and processing. (See above for Allied Health Sciences submission).

5. You will be informed through Huskymail if/when the change has been approved and processed.

**Please Note:**

- **Regional campus students** are required to fill out the student section of this form. Other documentation may also be required (see #2 and #3 above). Once completed, please have your regional campus advisor fax this form and other supporting documentation (including your unofficial transcript and additional information if applicable) to CANR Academic Programs at 860-486-4643, or if applying to Allied Health, please fax to 860-486-5375.
- **Additional Major:** Student applying as second degree or double major applicant must also include a completed additional degree or double major form as part of this petition.
- **Junior/Senior standing:** Students petitioning in their junior or senior year may require an additional semester or year to complete requirements depending on how their prior coursework is applied to the major and availability of required courses.

**Departmental Contact Information:**

**Agricultural & Resource Economics:**
W.B. Young Building, Room 302
Telephone: (860) 486-2836
Website: www.are.uconn.edu
Email: ResourceEconomics@uconn.edu

**Allied Health Sciences:**
Koons Hall, Room 327A
Telephone: (860) 486-0015
Website: www.alliedhealth.uconn.edu
Email: susan.gregoire@uconn.edu

**Environmental Science:**
W.B. Young Building, Room 220
Telephone: (860) 486-5218
Website: www.enviroscience.uconn.edu
Email: morty.ortega@uconn.edu

**Natural Resources & the Environment:**
W.B. Young Building, Room 227
Telephone: (860) 486-2840
Website: www.nre.uconn.edu
Email: nre@uconn.edu

**Plant Science & Landscape Architecture:**
W.B. Young Building, Room 122
Telephone: (860) 486-2924
Website: www.plantscience.uconn.edu
Email: dorene.willey@uconn.edu
    richard.macavoy@uconn.edu

**Nutritional Sciences:**
R.E. Jones Building, Room 221
Telephone: (860) 486-3633
Website: www.cag.uconn.edu/nutsci/nutsci/
Email: hedley.freake@uconn.edu

**Animal Science:**
George White Building, Room 108
Telephone: (860) 486-2413
Website: www.animalscience.uconn.edu
Email: anscimail@uconn.edu

**Pathobiology & Veterinary Science:**
Wilbur O. Atwater Lab, Room 112
Telephone: (860) 486-4000
Website: www.patho.uconn.edu
Email: pathobiology@uconn.edu

Office of Academic Programs • 860-486-2919 • acadprog@uconn.edu

Last Edited 6/26/2014
Application to Change School, Major and/or Advisor

PLEASE PRINT CLEARLY

STUDENT SECTION

Name: _______________________________ (Last) __________________________ (First) __________________________ (Middle Initial)

Student ID: ____________________________ Campus: __________________________ Cell Phone: __________________________

Email Address: ____________________________ @uconn.edu Current Cumulative GPA: __________

Permanent Address: ____________________________ (Street) __________________________ (City) __________________________ (State, Zip code)

School and/or Major Change Requested: From (School/Major): __________________________

To (Major/Concentration): __________________________________________________________________________________

New Advisor Preference (Optional): _____________________________________________________________________________

Have you applied to this major in the past? No____ Yes____ If yes, when: __________________________

Are you an honors student? No____ Yes____

Are you applying as a double major? No____ Yes____ (if yes, please attach appropriate form)

_____________________________________________________________ __________________________
Signature Date

My signature verifies that I have read and understand the directions and information on page one (1) of this application.

DEPARTMENT APPROVAL

School/College: __________________________ Major: __________________________ Concentration: __________________________

Approve: __________________________ (Date) Deny: __________________________ (Date) __________________________ (Signature of designated person in department responsible for Approvals)

Assigned Advisor: __________________________ __________________________ __________________________

(Name) (Office Location, Building/Room #) (Phone Number)

Comments __________________________

NEW DEAN’S APPROVAL

Approval Signature __________________________ __________________________

Date __________________________

Comments __________________________

Status Change Processed In Student Admin System: __________________________ __________________________

(Date) __________________________

Email sent, Copies sent to Department/Advisor: __________________________ __________________________

(Date) __________________________

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